



**Meeting Posting & Agenda**

**Details:**

**Board – Committee – Commission:** Trustees of the Upton Town Library

**Meeting Day, Date, Time:** February 4, 2013 at 7:00 PM

**Location:** Memorial School

**Agenda:**

Open Meeting/Review Agenda

Business Session

- A. Secretary Minutes
- B. Financial
  - 1. Treasurers Report
  - 2. Vouchers and Payroll
  - 3. FY 14 Budget
    - a. Review and Funding of Operational Changes
    - b. Overall Draft Budget
    - c. Special Articles for Annual Town Meeting except Library Improvement
- C. Trustee Issues
  - 1. Library Improvements
    - a. Status of Estimates
    - b. Method and Amount of Funding
  - 2. Repair or Replacement of Copier
  - 3. Annual Election Nominations
- D. Staff Issues
  - 1. Job Descriptions
- E. Patron Issues
  - 1. Flat Screen Television for Young Adults
  - 2. Fines for Overdue Books

Informational Session

- A. Audience Participation
- B. Director's Report and Concerns
- C. Next Regular Meeting: March 4 , 2013

**RECEIVED**

*By Kelly A. McElreath at 10:08 am, Jan 31, 2013*

**Town of Upton**

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**Massachusetts**

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Other topics not reasonably anticipated by the Chairman 48 hours in advance

Adjournment

48 Hour notice for meetings of Boards and Committees –

Town Clerk must receive your meeting posting, including agenda, by at least 48 hours prior to the meeting.

**The 48 hours notice cannot include Saturdays, Sundays or holidays.**